

Rental Contract – Rental Agreement Details

DEPOSIT PAID BALANCE PAID CANCELLED & REFUNDED

(Throughout this contract, RENTER refers to the person/group who assumes responsibility for the event. WANDERERS refers to the Ajax Wanderers RUFC, its facilities, and its members).

Section A: EVENT INFORMATION

Event Date:				OFFICIAL USE ONLY		
Format: yyyy / mm / dd					# Bartenders:	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
Event Type:	<input type="checkbox"/> Birthday <input type="checkbox"/> Reception <input type="checkbox"/> Xmas <input type="checkbox"/> Other (_____)			BT Name(s):		
# of Guests: (max inside = 90)	<input type="checkbox"/> 40 <input type="checkbox"/> 50 <input type="checkbox"/> 60 <input type="checkbox"/> 70 <input type="checkbox"/> 80 <input type="checkbox"/> 90 <input type="checkbox"/> Other (_____)			# other staff:		<input type="checkbox"/> 1 <input type="checkbox"/> 2
Event Start Time:		Setup Start Time:		Staff Name:		

Special Requests:						

Section B: RENTER INFORMATION

Name:					
Address:					
City / Province:		Phone #:	<input type="checkbox"/> Home: <input type="checkbox"/> Mobile:		
Postal Code:		Email Address:			

Section C: PAYMENT

Rental Total:	\$	Club Member:	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Referral (referred by: _____)			
Deposit Amount: (minimum 50%)	\$		<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card	Received Signature:		
Balance:	\$	Paid By:	<input type="checkbox"/> Cash <input type="checkbox"/> Debit <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card	Received Signature:		
★ Credit Card Type:		★ Credit Card #:		★ Expiry Date:		

Credit Card # required for all contracts. Make cheques payable to: Ajax Wanderers RUFC.
ALL OUTSTANDING PAYMENTS ARE DUE AT THE BEGINNING OF THE EVENT – NO EXCEPTIONS.

RENTER Name (print)	RENTER Signature	Date: (yyyy/mm/dd)

By signing this contract the RENTER hereby agrees to any and all conditions and terms of this contract.

WANDERERS Name (print)	WANDERERS Signature	Date: (yyyy/mm/dd)

Rental Contract – Conditions for Renting

(Throughout this contract, RENTER refers to the person/group who assumes responsibility for the event. WANDERERS refers to the Ajax Wanderers RUFC, its facilities, and its members).

- 1 The clubhouse is NOT reserved until both pages of this contract are signed by the RENTER and approved by the WANDERERS, along with a 50% deposit of the rental fee from the RENTER. Payment of the balance is due at the start of the event.
- 2 RENTER agrees to leave their credit card with the bartender until the end of the event. All outstanding costs and fees including any and all unpaid bar tabs, shall be charged to the RENTER's credit card.
- 3 Cancellation policy: Up until (and including) 14 days prior to the rental date, a full refund will be granted. There will be no refund granted less than 14 days prior to the rental date.
- 4 RENTER and all rental patrons will remain outside private areas of the clubhouse. These areas are marked and/or blocked. Other areas will be considered public and open for use.
- 5 The clubhouse is available for food serving, with limited preparation services. The caterer/food provider selected by the renter must clean food preparation areas and dispose of all garbage and waste. If WANDERERS facilities for disposal are being used, RENTER agrees to compensate WANDERERS for any associated waste removal fees.
- 6 RENTER agrees to follow all legal guidelines as designated in the LLBO licence agreement.
- 7 RENTERS must use the WANDERERS bartender provided. No one else is permitted to serve alcohol, or to be found where alcohol is served.
- 8 Guests are not permitted to be behind the bar at any time. This will lead to the immediate cancellation of the event.
- 9 Any decoration to be used for the function must meet fire codes, and must not place any patron in danger of harm. All decorations are to be cleaned and disposed of by the RENTER.
- 10 No open flame is permitted in the facility. There is no smoking anywhere in the clubhouse. Restricted use of contained flame is subject to WANDERERS discretion.
- 11 RENTER will be liable for any physical damages, legal actions, and/or loss of reputation or business opportunities that the WANDERERS may incur as a consequence of the actions of RENTER or any of RENTER's guests while RENTER is in control of the venue, and shall indemnify and hold harmless the Owner against any and all legal actions which may arise from RENTER's use of the WANDERERS facilities and services.
- 12 The number of WANDERERS members and/or hired security at the event will be determined by the WANDERERS. Staffing costs will be explained where necessary. If present, these staff members are to maintain the security of the WANDERERS assets and are not available to otherwise assist with the event.
- 13 In the event of a FIRE or EMERGENCY the following regulations are in effect:
 - a. The RENTER must observe and obey the Fire Alarm regulation.
 - b. The function must be shut down immediately.
 - c. The clubhouse must be evacuated immediately.
 - d. The clubhouse must not be re-entered until it has been deemed safe to do so by the fire department.
- 14 RENTER agrees that the rental agreement is for usage of the clubhouse (as per #4 above), deck space and parking lot only. Use of the field is prohibited and will result in immediate cancellation of the event.
- 15 Nothing shall be permitted to be done or displayed on the premises which are contrary to the Criminal Code, or any provincial or municipal act, by-law, or regulation. RENTER agrees to adhere to any and all government laws.
- 16 RENTER agrees that the WANDERERS have the right to cancel the event immediately if any of the above conditions of this agreement are breached. In the case of the event being cancelled due to breach of contract, no refund will be provided.

RENTER Name (print)	RENTER Signature	Date: (yyyy/mm/dd)

By signing this contract the RENTER hereby agrees to any and all conditions and terms of this contract.

WANDERERS Name (print)	WANDERERS Signature	Date: (yyyy/mm/dd)